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| **TERMS OF REFERENCE FOR A CONSULTANCY TO GENERATE A REPORT ON THE CSO LEGAL ENABLING ENVIRONMENT**  |

**ABOUT THE NATIONAL COALITION OF HUMAN RIGHTS DEFENDERS**

The National Coalition of Human Rights Defenders Uganda (NCHRD-U) is a registered organization of various organizations and individual Human Rights Defenders (HRDs) that was formed in 2013. It seeks to strengthen the work of HRDs throughout the country through synergy and collaboration at national and international level to enhance the protection mechanisms for HRDs and their capacity to effectively defend human rights. NCHRD-U focuses its work in all regions in Uganda.

NCHRD-U’s purpose is to protect and promote the work of HRDs in safe and secure environment through linkages with national, regional and international entities. Individuals and organizations working to promote the protection of Human Rights Defenders (HRDs) in Uganda. Further information about the Organization and what it does, can be found on our website: [www.hrdcoalition.ug](http://www.hrdcoalition.ug/)

# 1.0 Introduction

The National Coalition of Human Rights Defenders Uganda (NCHRD-U), in partnership is implementing a project to monitor the legal enabling environment for CSOs in Uganda. The overall goal of the monitoring initiative is to address civic space restrictions by collecting data and evidence on specific trends affecting the CSO enabling environment to foster advocacy with state authorities and outreach to regional and international mechanisms. The monitoring activity is further intended to provide an early warning of trends in the enabling environment to facilitate sustained and timely response by key actors to safeguard civic space.

ICNL supported the Coalition to develop a monitoring tool for identifying key trends and restrictions to the enabling environment, including monitoring of proposed laws and implementation of existing laws affecting the enabling for CSOs and HRDs who are disproportionately affected by growing restrictions on civic space.

# 2.0 Overall objective of the assignment

The primary objective of the assignment is to support the NCHRD-U in the review of data, prepare draft report and finalization of the final report of the CSO legal enabling environment.

# 3.0 Methodology

The Consultant shall develop the most suitable methodology in line with the assignment. This should be detailed in the technical proposal.

# 4.0 Expected outputs/ deliverables

During the assignment, the Consultant will be expected to ensure the production, delivery and execution of the following:

1. Review the CSO monitoring tool and reports on CSO legal enabling environments and develop an inception report.
2. Facilitate the training of monitors in monitoring and documentation of the critical components in data collection in respect to the CSO legal enabling environment.
3. Review the data collected by the monitors and verify the information through national data base and different government department sources.
4. Review and analyze the current laws and policies at national and international level in respect to the findings by the monitors while working closely with them on data collection.
5. Work closely with the Secretariat and the monitors to verify the information collected
6. Develop the structure and outline of the final report.
7. Review all presented portions of the final report, with a view of ensuring that
8. findings and recommendations are succinctly and logically presented and are legally sound.
9. proper and consistent referencing is maintained throughout the final report.

# 5.0 Duration of the Assignment

The assignment is expected to be carried out in a period of 14 working days

# 6.0 Budget and Payment

The consultant should provide an indicative budget per day in Uganda Shillings.

The consultant will be paid professional fees as compensation for his/her technical/professional expertise and time invested in the delivery of the expected outputs. This will be discussed and agreed amicably for a win-win for both the consultant and the NCHRD-U.

**Notable** is that the Consultant will be responsible for declaration of the income for income tax purposes and where applicable, NCHRD-U will make 6% statutory deductions (from the gross payment) payable to Uganda Revenue Authority as withholding tax in accordance with the income tax regulations of Uganda

# 7.0 Application Process

NCHRD-U requires that you submit both technical and financial proposals on the same and this should be done before 3rd May 2024 before 5pm. Kindly email your documents to info@hrdcoalition.ug